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Description automatically generated HIGHLEY PARISH COUNCIL

Clerk/RFO: Miss A. Palmer

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To: Highley Parish Councillors

The Public and Press

You are summoned to attend **the ordinary meeting of Highley Parish Council** which will be held on Tuesday 7th January 2025 at 7pm at the Severn Centre, Highley for the transactionof businessas set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting. If you wish to speak at the meeting, please contact Clerk or Chair prior to the meeting.

A. Palmer

Alison Palmer

Clerk/RFO to Highley Parish Council.

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**Highley Parish Council Agenda – Tuesday 7th January 2025**

**01.Apologies for Absence**

**02.Declarations of Interest**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest, whether or not the interest is entered in the register of members interest maintained by the monitoring officer.

**03. Parishioners Question Time**

Members of the public who are electors of the Parish of Highley are advised that they are welcome to ask questions about agenda items. If a question relates more generally to the business of the Council, advance notification is preferred in order to provide a more considered response. Verbal responses are not always possible, and so questions may receive a written reply. In accordance with standing order 1 (HPC/SO 2024) questions should be related to matters of the Parish Council policy or practice not related to the individual affairs of either the questioner or another named person.

[*Clerks Note: The Chairperson for the Council will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes*]

**04. Minutes**

To approve the minutes of the meeting of Highley Parish Council held on Tuesday 3rd December 2024

**05. Clerks Update**

Members are asked to consider the attached report sent separately.

**06. Anti-social behaviour item**

Councillor Quinn to form a designated task force from PWG and YWG with representatives from SNT/Halo.

**07.Correspondence -plus any further correspondence after issue of Agenda**

1. Road Closure Halfway House Lane, Eardington 7th February 2025

2. Severn Trent Watermain Works from 6th January for three-four weeks

3. Road Closure – Wast Castle St – 13th – 17th January 2025

4. Postcard from Holly in Brisbane

5. Economic Benefits of Cycling Tourism

6. Highley Reach – Youth Club report Autumn 2024

7. SALC Training Programme 2025

8. Shropshire Lieutenancy Christmas Letter.

**08. Approval of Precept**

Request following on from budget for 4% increase in precept to £149,870 as issued in last months approved budget.

**09.Brief Reports from working groups/committees**

Members are asked to receive a brief verbal update in regard to the following meetings:

*(PLEASE REMEMBER these are brief* ***reports only*** *and where possible, notes have been shared prior to the meeting with full council and are on SharePoint. Full discussions have been held prior to full council approval)*

**10. Members are asked to consider the next plan of action regarding the works required and lack of movement by the Co-Op.**

**11. Members are asked to approve account open with CCLA following research and approval from R&R and transfer as financially advised.**

**12. Planning applications received- plus any further applications after issue of Agenda.**

24/04579/FUL Mr & Mrs Rodgers, Oaklands.

24/04560/OUT Mr & Mrs Rodgers, Cockshutt Lane

24/04712/VAR Mr Sidney Davies Whitehouse Farm Barn, Netherton lane

**13. External Reports**

Members are asked to consider the following reports:

1. **Shropshire Councillor Mark Williams**
2. **Policing report**

**14. Finance**

AP salary – End of January

Lebara Sim £5 per month

HMRC - Tax and NI

LightWire Christmas Lights £2,052

Severn Centre December office Hire £80.28

Severn Centre December Meeting Room £74.40

Severn Centre November Youth Club x3 £144

**For approval but awaiting invoice or works before payment:**

Hagg Corner Allotment outstanding tree work (approved by R&R) £350.00

Silverdale Allotment two replacement gates to secure site (approved by R&R) 472.30)

**Plus, any invoices that come in prior to meeting:**