HIGHLEY PARISH COUNCIL

Clerk: Miss Alison Palmer

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7th November 2024

To: All members of the Planning Committee, The Public and Press.

You are summoned to attend a Meeting **of the Planning Committee** which will be held at Highley Parish Council inside the Severn Centre at **5.30pm on Thursday 14th November 2024** for the transactionof businessas set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting and to inform the Clerk prior to the meeting where possible.

Alison Palmer

Clerk/RFO Highley Parish Council.

**AGENDA:**

00. Parishioners Time (15 minutes) - Speaking at a Meeting - You do not have the right to speak at a meeting unless invited to do so by the Council.  If you wish to speak /attend, then you must contact the Clerk beforehand so that a link to the meeting can be emailed to you.

***Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member’s interest maintained by the monitoring officer.***

**01. Apologies for absence**

**02. Approval of minutes from planning meeting held on Monday 5th August 2024**

**03. To discuss the response from Shropshire Council with regards to the Castle HMO**

**04. To review the processes for assessing new applications and planning processes from Shropshire Council and reviewing previous applications.**

**05. To create processes for working with planners regarding the place plan, the neighbourhood plan and the local plan including use of S106 and CIL funding.**

**06. To set a date for next meeting**