HIGHLEY PARISH COUNCIL

Clerk: Miss A. Palmer

Severn Centre, Bridgnorth Road, Highley, Nr. Bridgnorth WV16 6JG

Email: clerk@highleyparish.co.uk

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To: Highley Parish Councillors

 The Public and Press

You are summoned to attend **the ordinary meeting of Highley Parish Council** which will be held on Tuesday 3rd September 2024 at 7pm at the Severn Centre, Highley for the transactionof businessas set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting. If you wish to speak at the meeting, please contact Clerk or Chair prior to the start of the meeting.

H. Bowket

Holly Bowkett

Clerk to Highley Parish Council.

**Agenda**

1. **Parishioners Time**

**Speaking at a Meeting** - You do not have the right to speak at a meeting unless invited to do so by the Council.

***The Localism Act 2011, declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member’s interest maintained by the monitoring officer.***

**01.Apologies for Absence**

**02.Minutes of last meeting Tuesday 2nd July 2024** (copy attached)

**03. Councillor Vacancy- applicants information circulated**

**03. Clerk’s Update** (sent separately)

Matters Arising update: These are updates and not for discussion unless a decision is to be made as they are covered by the working groups and committees, they are released with the agenda if there are any queries before the meeting, please contact the Clerk.

**04. Future upkeep of Cycle Route 45- update to be provided at meeting from Chris Bond- Head of Infrastructure from Severn Valley Railway**

**05.Correspondence -plus any further correspondence after issue of Agenda**

1. Road Closure Bynd Lane – Donkey Bridge 3/9/24-23/9/24

2. Letter from Cricket Club - Thanks for grant funding
3. Road Closure – Wyken to Hilton A454

4. Road Closure A442 Quatt

5. Resignation of Councillor Griffin

6. Nigh Closures of B4555 12.09.24-16.09.24

7. B4194 Speed Reduction 2.09.24-13.09.24

8. Bridgnorth Lions Road Closure 02.10.24

9. CrowdFund Shropshire

10. Severn Valley Country Park- Play area update

11. New England Road Closure 22.10.24- 19.11.24

12. Oversharing Online

13. Police Survey 2024

14. Road Closure Old Smithfield road, Northgate arch Bridgnorth- 30.09.24- 06.10.24

15. Road Closure Whitburn and High Street Bridgnorth 06.12.24

16. Shropshire Local Council Survey

17. Standing in Solidarity against Racism

18. Street scene Briefing Note

**06. Reports (if available) to be circulated.**

1. **Shropshire Councillor Mark Williams** - requested.
2. **Policing report** - requested.

**07. Reports from Communications and Events Working Group 25/7/24 (Cllr Edwards) Emergency Planning Committee 5/08/24**

*(PLEASE REMEMBER these are brief* ***reports only*** *and where possible, notes have been shared prior to the meeting with full council and are on SharePoint. Discussions have been held and decisions made within the working groups prior to full council meeting)*

**08. Approval of Standing Orders, Policies and Procedures, Financial Regulations and Grant Guidance which has been forwarded prior for discussion or amendments**

**09. Clerks’ contracts update**

**10. To nominate a formal pedestrian crossing on Highley’s place plan to be situated at Ashleigh Gardens’/Hazellwells Road area.**

**11. Planning applications received- plus any further applications after issue of Agenda.**

Reference:  24/02920/FUL  (validated: 29/07/2024)

Address:  9 Jubilee Drive, Highley, Bridgnorth, Shropshire, WV16 6EU

Proposal:  Erection of single storey extensions to front (principal) and side elevations

Applicant: Evans

**12. Golf Fest Grant Application for the Sum of £200**

**13. Finance:** H Bowkett & A Palmer Salary/HMRC tax and NI/ EE mobile phone, plant watering services, office and room hire, SALC Training, Tech Services CCTC Callout, St.Mary’s churchyard ground maintenance, Shropshire Council Electricity scheme, Amazon office supplies.

 **Plus, any invoices that come in prior to meeting**